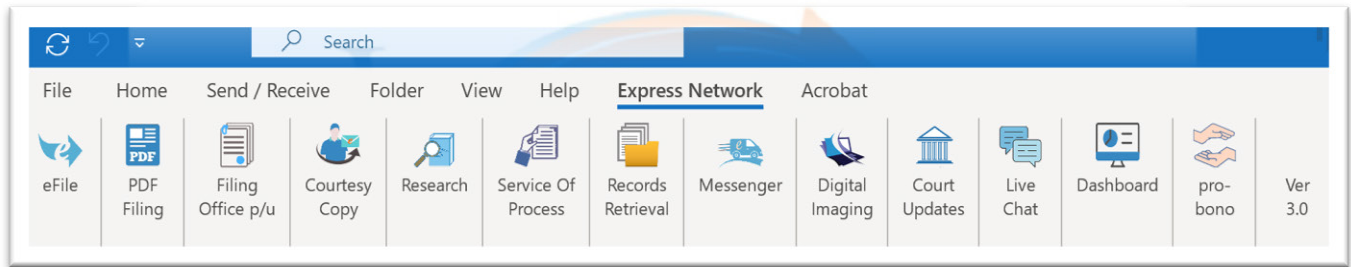


# eXpressLane



## Express Network Outlook Add-in Install Instructions

1. Please download outlook add-in from the following link through your **Internet Explorer**:

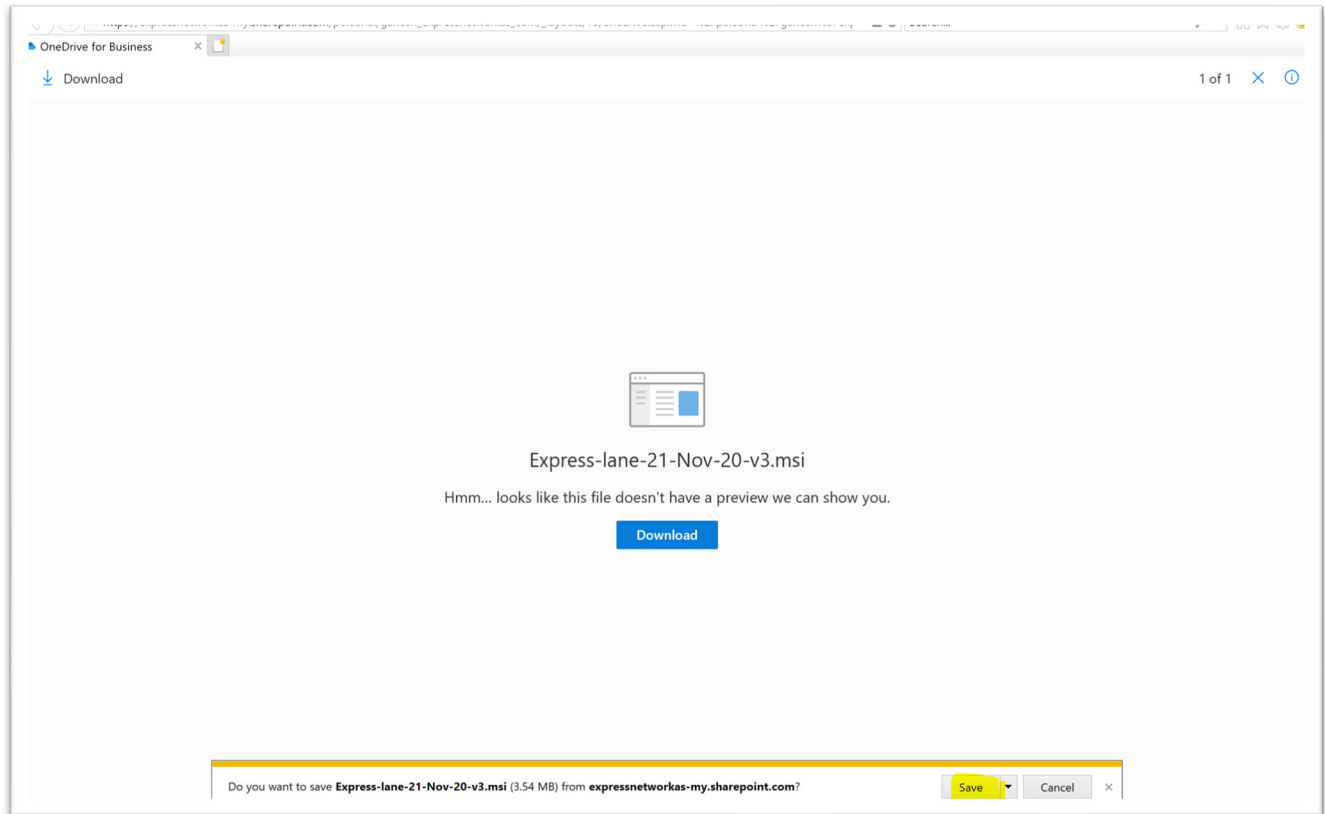
<https://expressnetwork.com/express-lane/>

**Make sure your Outlook is closed before you begin the installation**

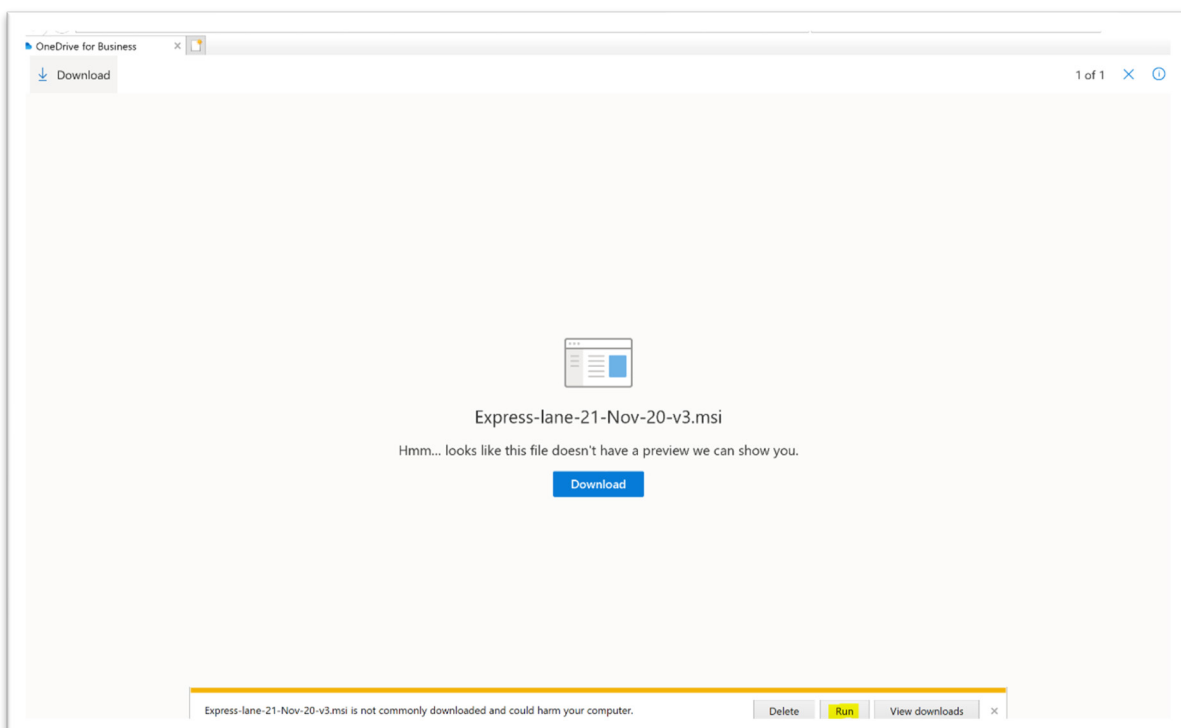
2. Once you are in the Express Network download page, you will be prompted to enter your email address and accept the license agreement to begin the download.

A screenshot of the Express Network download page. At the top, it features the Express Network logo and tagline. Below this, there is a text input field with the placeholder text "Please enter your email". Underneath the input field is a checkbox with the text "I accept the Express Network End User License Agreement." and a link to the "End User License Agreement". At the bottom of the form is a blue button labeled "DOWNLOAD". Below the button, there is a line of text that reads "Support: [addin@expressnetworkas.com](mailto:addin@expressnetworkas.com)".

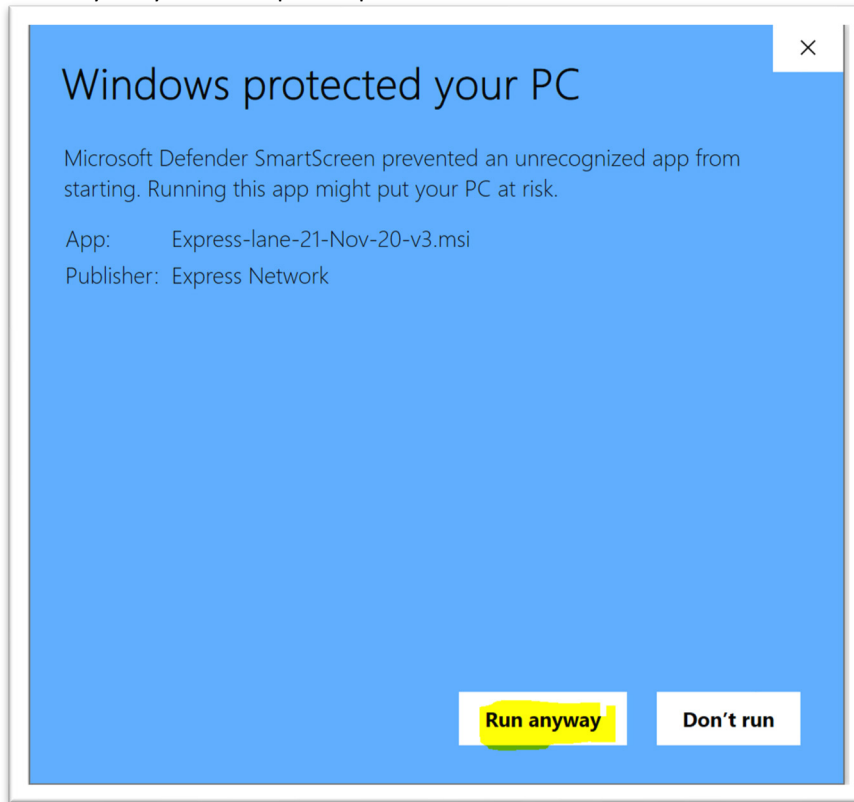
3. After you click on 'download', the below window will open, and you will have to click on the **blue download button**. A notification to save the file will populate at the bottom.



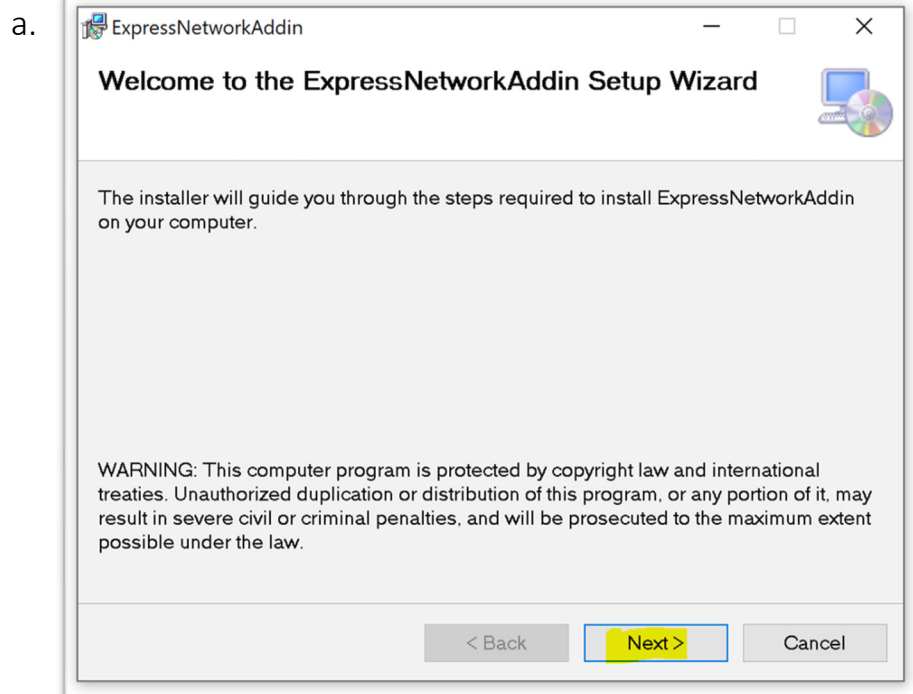
4. Once you save the file, the below notification will prompt. Click on 'Run'.



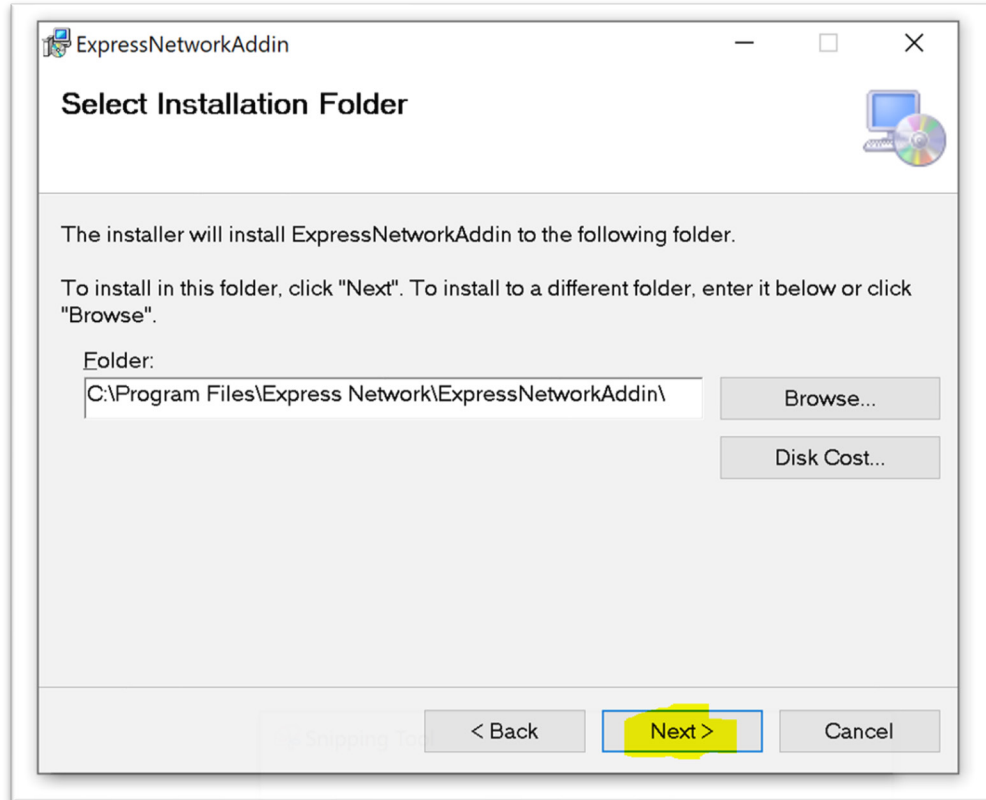
5. Select 'Run anyway' when prompted.



6. The Setup Wizard window will appear; please select 'Next' to continue the installation, and follow the prompts:

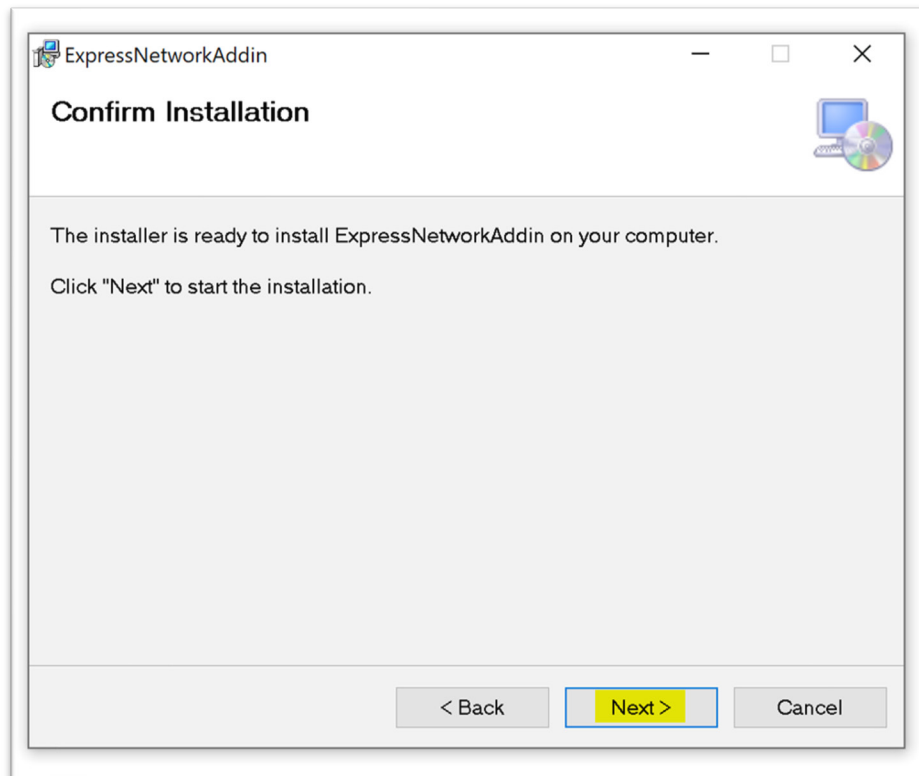


b.

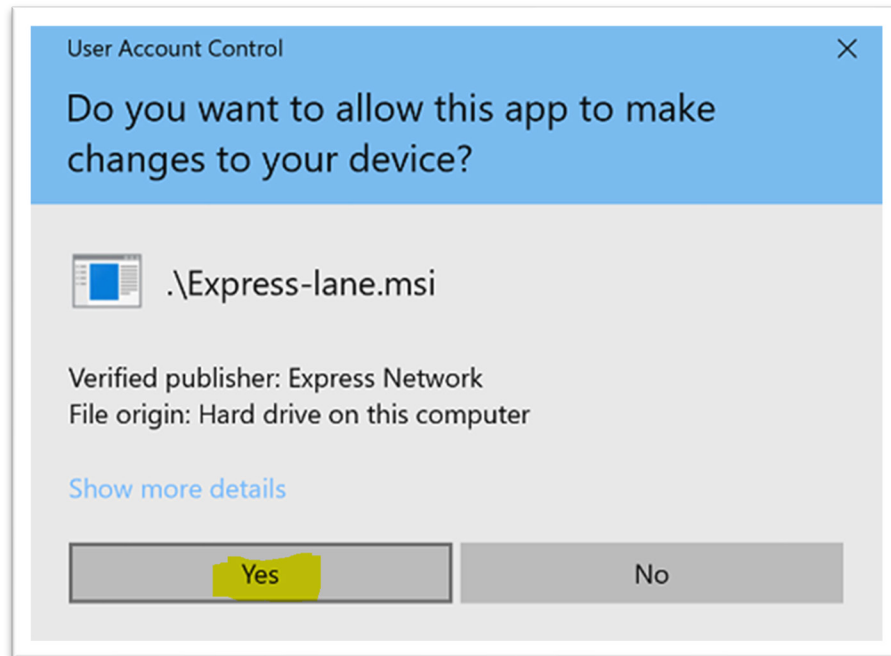


Make sure to click on 'Next' to start the installation.

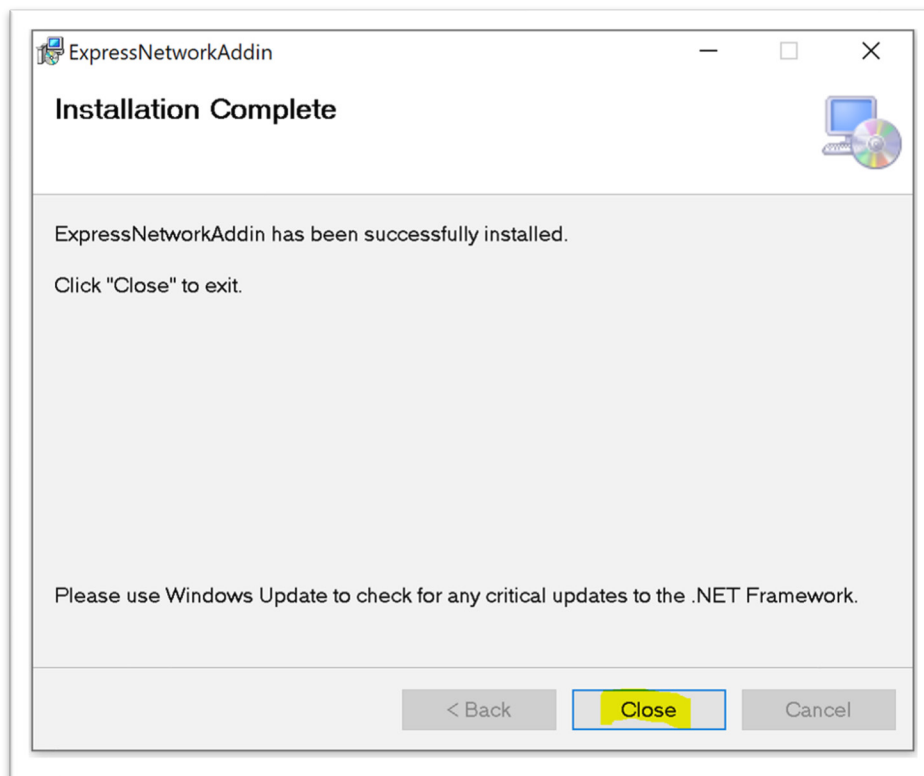
c.



7. When prompted with the window below, select 'Yes' to continue the installation.

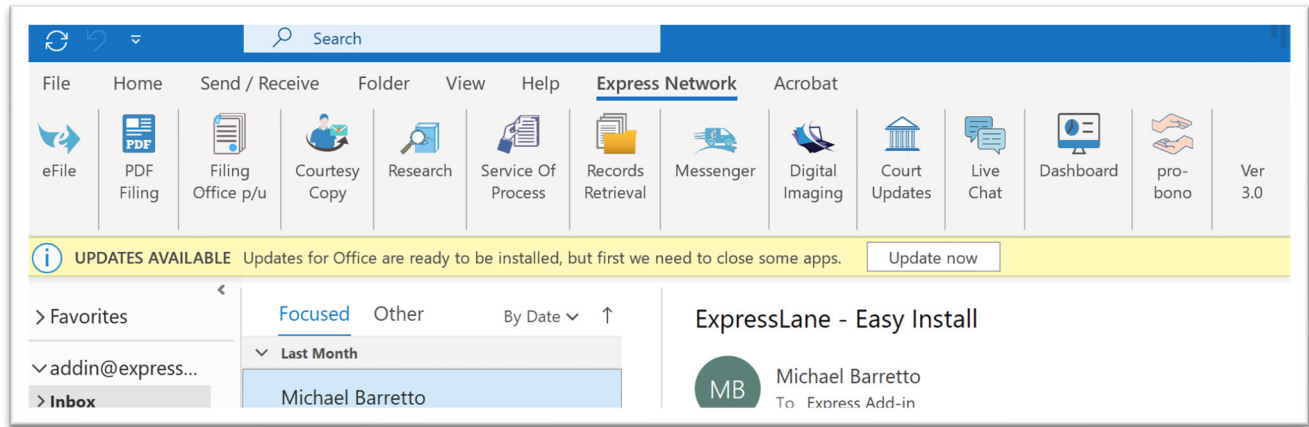


8. Click on 'Close' to close the installation once complete.





9. Please open your outlook and you will see you Express Network ribbon on your Outlook.



If you have any questions or troubleshooting, please contact

us at: [addin@expressnetwork.com](mailto:addin@expressnetwork.com)

(888) 232-6077

[Click here to go back to the download page.](#)